Enrollment & Tuition

Eligibility, required documents, payment policies, and monthly tuition rates

Effective: September 2026 | Reviewed Annually

Thank you for considering Country Lane Early Learning. Our goal is to provide a safe, loving, dependable, and high-quality childcare experience for every child and family. The following enrollment and tuition policies help ensure clear communication, consistency, and quality care for all enrolled families.

Enrollment Eligibility

- Children ages 6 weeks through 12 years old are eligible for enrollment.
- Childcare hours are Monday through Friday from 6:45 a.m. to 5:30 p.m.

Required Enrollment Documents

- Signed Childcare Services Contract
- Admission Agreement
- Health Assessment
- Current Immunization Records or Exemption Documentation
- Ages & Stages Questionnaire (ASQ-3)

Tuition & Payment Policies

- Tuition payments reserve your child's childcare spot and are not based on attendance, hours attended, or daily use.
- Because operating expenses continue regardless of attendance, tuition remains due even if a child is absent due to illness, vacation, appointments, holidays, or personal reasons.
- Monthly tuition is due on the first business day of each month and must be paid in advance.
- A late fee of $25.00 may be charged if tuition is not received by the 3rd business day of the month.
- Accepted forms of payment include cash, Pcard, and DWS subsidy payments.
- Families are responsible for notifying the provider of any changes to enrollment schedules, contact information, or payment arrangements.

DWS Subsidy Information

- DWS subsidy payments are applied directly toward childcare tuition and are not reimbursed or credited to families.
- In accordance with Utah Admin. Code R986-700-706 (Provider Rights and Responsibilities), providers may retain the full monthly subsidy payment when required minimum care hours have been provided and all program requirements are met.
- Families are responsible for maintaining active eligibility and complying with all DWS requirements.

Provider Closures & Family Credit Policy

- If the provider takes additional days off due to vacation, illness, maternity leave, family emergencies, or other unexpected circumstances, self-pay families may receive a tuition credit applied toward the following month when appropriate.
- Families receiving DWS subsidy may qualify for reimbursement assistance toward an approved back-up licensed childcare provider.
- Back-up providers must hold a current Utah State childcare license in good standing.
- Any unpaid balances owed to Country Lane Early Learning may be deducted from reimbursement amounts when applicable.

Monthly Tuition Rates

Age Group	Monthly Tuition
0 - 23 Months	$900/month
2 Years Old	$800/month
3 Years Old	$775/month
4 Years Old	$760/month
5 Years Old	$750/month
6 - 12 Years Old	$690/month

Questions & Program Contact

Questions about enrollment, required documents, or tuition may be directed to: Sara Kingston, Program Coordinator/Director, sara@countrylaneearlylearning.com, (435) 255-8499.

We appreciate the trust you place in Country Lane Early Learning. These policies are designed to help create a stable, dependable, respectful, and nurturing environment for all children and families in our care.